

-- SAMPLE --
CONSULTATION FORM
21ST Century Community Learning Centers (CCLC) Program

TO BE COMPLETED BY EACH REGISTERED NONPUBLIC AND PUBLIC SCHOOL IN THE PUBLIC SCHOOL DISTRICT. FORM MAY BE DUPLICATED AS NEEDED.													
NAME OF ENTITY	TELEPHONE NUMBER OF ENTITY												
NAME OF SCHOOL CONTACT PERSON	NAME OF SCHOOL DISTRICT IN WHICH SCHOOL IS LOCATED												
CONSULTATION OCCURRED BETWEEN ENTITY AND: (PLEASE CHECK ONE)													
<input type="checkbox"/> NON-PUBLIC SCHOOL <input type="checkbox"/> PUBLIC SCHOOL <input type="checkbox"/> OTHER, DESCRIBE: _____													
PLEASE CHECK EITHER YES OR NO:													
<table style="width: 100%; border: none;"> <tr> <td style="width: 10%;">YES</td> <td style="width: 10%;">NO</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>1. Administrator and/or teachers in my school have been involved in the planning of these projects. I plan for my teachers and/or students to participate in these programs.</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>2. I was invited to participate in planning but chose not to do so. My school will not participate in these programs.</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>3. Administrators and/or teachers in my school have been involved in the planning of the projects. I do not plan for my teachers to participate in these programs because of philosophical, religious, or other reasons.</td> </tr> </table>		YES	NO		<input type="checkbox"/>	<input type="checkbox"/>	1. Administrator and/or teachers in my school have been involved in the planning of these projects. I plan for my teachers and/or students to participate in these programs.	<input type="checkbox"/>	<input type="checkbox"/>	2. I was invited to participate in planning but chose not to do so. My school will not participate in these programs.	<input type="checkbox"/>	<input type="checkbox"/>	3. Administrators and/or teachers in my school have been involved in the planning of the projects. I do not plan for my teachers to participate in these programs because of philosophical, religious, or other reasons.
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ASSURANCES: Title IV, Part B of No Child Left Behind includes the following consultation requirements concerning the participation of nonpublic schools.													
<ol style="list-style-type: none"> 1. In general -- To ensure timely and meaningful consultation, a local educational agency, educational service agency or consortium of such agencies, or entity shall consult with appropriate private school officials during the design and development of the programs under this Act, on issues such as-- <ol style="list-style-type: none"> (A) how the children's needs will be identified; (B) what services will be offered; (C) how, where and by whom the services will be provided; (D) how the services will be assessed and how the results of the assessment will be used to improve those services; (E) the size and scope of the equitable services to be provided to the eligible private school children, teachers, and other educational personnel and the amount of funds available for those services; and (F) how and when the agency, consortium, or entity will make decisions about the delivery of services, including a thorough consideration and analysis of the views of the private school officials on the provision of contract services through potential third-party providers. 2. Disagreement -- If the agency, consortium, or entity disagrees with the views of the private school officials on the provision of services through a contract, the agency, consortium, or entity shall provide to the private school officials a written explanation of the reasons why the local educational agency has chosen not to use a contractor. 3. Timing -- Such consultation shall occur before the agency, consortium or entity makes any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act, and shall continue throughout the implementation and assessment of activities under this section. 4. Discussion required -- such consultation shall include a discussion of service delivery mechanisms that the agency, consortium, or entity could use to provide equitable services to eligible private school children, teachers, administrators, and other staff. 													
COMMENTS:													
ORIGINAL SIGNATURE OF ENTITY	DATE												
ORIGINAL SIGNATURE OF AUTHORIZED SCHOOL OFFICIAL	DATE												